

UTA Board of Trustees Meeting

September 11, 2019



Call to Order and Opening Remarks



Pledge of Allegiance



Safety First Minute



Be Prepared, Not Scared



Public Comment Period



Public Comment Guidelines

- Each comment will be limited to two minutes per citizen or five minutes per group representative
- No handouts allowed



Approval of August 21, 2019 Board Meeting Minutes

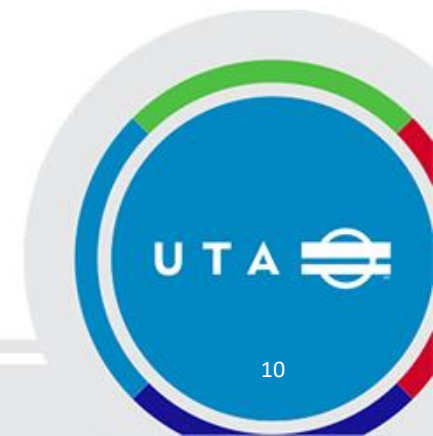


Recommended Action (by acclamation)

Motion to approve



Agency Report



GFOA DISTINGUISHED BUDGET PRESENTATION AWARD



AUGUST CHANGE DAY FOLLOW UP

Key data points that we have observed since August 11th, 2019:

Salt Lake County

- Weekday changes show in an increase of 1-3% overall on routes that were changed, with room to grow.
- Weekend changes brought big increases:
 - 200 South: +35% Saturday, +48% Sunday
 - 2100 South: +34% Saturday, +90% Sunday
 - 900 South and associated changes: +138% Saturday, +145% Sunday

*Ridership numbers are preliminary estimates



AUGUST CHANGE DAY FOLLOW UP

Salt Lake City

Salt Lake City is putting resources toward promoting Routes 2, 9 and 21 in the community to increase awareness and drive ridership. They put together a few video spots highlighting the 15-minute service, night service and weekend service.



AUGUST CHANGE DAY FOLLOW UP

Key data points that we have observed since August 11th, 2019:

Weber County

- New Ogden Trolley carrying 160-190 people per day. The route is so short that these numbers already meet our passengers per hour threshold for this route. Industry best practice (per the TCQSM) is that it takes about two years for a route to reach full ridership potential.
- So far, more people are riding the Ogden Trolley on Saturday than on Weekdays.

*Ridership numbers are preliminary estimates



AUGUST CHANGE DAY FOLLOW UP

Key data points that we have observed since August 11th, 2019:

Tooele County

- Total ridership has stayed almost exactly the same through the changes.
- New midday flex route has attracted 44 boardings per day so far (about half of what it needs to meet standard.)

*Ridership numbers are preliminary estimates



AUGUST CHANGE DAY FOLLOW UP

Key data points that we have observed since August 11th, 2019:

Utah County

- Weekday and Saturday ridership in North County/Lehi Tech Corridor is down 1-3% as people adjust to the change.
- Sunday ridership is up 189% in Utah County with the addition of route 850 service.
- UVX, with UVU in session averaged over 11,000 boardings per day. On Aug. 28 (U of U vs. BYU Football) ridership was over 17,000. For comparison, the TRAX Green Line has averaged about 14,000 boardings per weekday in 2019.

*Ridership numbers are preliminary estimates

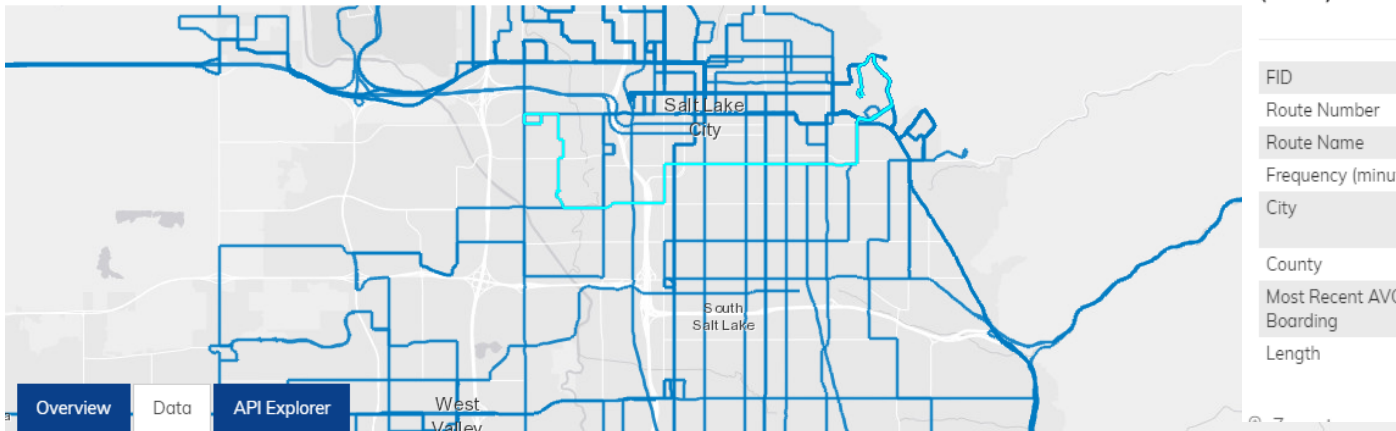


UTA OPEN DATA PORTAL

View and download ridership data, stops and routes at rideuta.com/data

UTA Routes & Most Recent Ridership

Last updated last month | 118 Records



(1 of 2)

FID	6
Route Number	9
Route Name	900 South
Frequency (minutes)	15
City	South Salt Lake, Salt Lake City
County	Salt Lake
Most Recent AVG WKD Boarding	442
Length	25737.5960329715

8/14/2019 Feature Layer Custom License

Download APIS

Showing 1 to 10 of 58

Hint: Filter columns using

FID	Route Number	Route Name	Frequency (minutes)	City	County	Most Recent AVG WKD Bo
1	2	200 South	15	Salt Lake City	Salt Lake	1456
2	2X	200 South Express	12 Trips	Salt Lake City	Salt Lake	162
3	3	3rd Avenue	30	Salt Lake City	Salt Lake	370



UVX 1-YEAR ANNIVERSARY

UVX Customer Appreciation Event

Thursday, September 12th

2:00 p.m. – 4:00 p.m.

Provo and Orem FrontRunner Stations



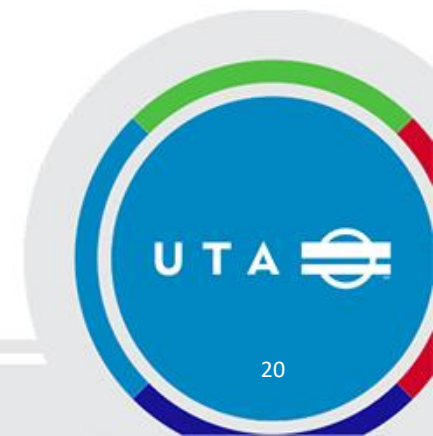
PLANNING GROUP TOUR

Charleston, SC Planning Group Tour
Wednesday, September 18th



R2019-09-01

**Resolution Appointing the
Accountable Executive and Chief
Safety Officer for the Authority's
Safety Management System**



Recommended Action (by roll call)

Motion to approve R2019-09-01:

Resolution Appointing the Accountable Executive and Chief Safety Officer for the Authority's Safety Management System



R2019-09-02

**Resolution Approving a Fourth
Amendment to the Authority's 2019
Budget**



Proposed Budget Reallocations

- Operating
 - From Salt Lake County Service (\$1,110,800) to:
 - Capital Development for a Project Manager position (\$60,300)
 - Innovative Mobility Services for Micro Transit Pilot (\$925,000)
 - Service (\$800,000)
 - Promotional work (\$125,000)
 - Customer Service for two positions and software (\$100,100)
 - Two customer service positions (\$50,100)
 - Support software to provide text/email to customers who want specific route information (\$50,000)
 - Culture and Talent Development (\$25,400) for a Bus Operations Training Support Specialist
 - From Legal to Supply Chain (\$36,000) reducing one position in Legal and adding a Procurement and Contract Specialist in Supply Chain

2019 Operating Budget Reallocations

Operating Expense

Description	Current Budget	Reallocation Amount	Amended Budget
Bus	\$104,572,517		\$104,572,517
Commuter Rail	29,168,782		29,168,782
Light Rail	50,480,000		50,480,000
Paratransit Service	23,085,277		23,085,277
Rideshare/Vanpool	3,541,000		3,541,000
Operations Support	48,576,676	161,500	48,738,176
General & Administrative	34,328,342	889,000	35,217,342
Salt Lake City Service	0		0
Salt Lake County Service	<u>5,479,000</u>	<u>(1,110,800)</u>	<u>4,368,200</u>
Total Operating Expense	<u>\$298,799,594</u>	<u>(\$60,300)</u>	<u>\$298,739,294</u>

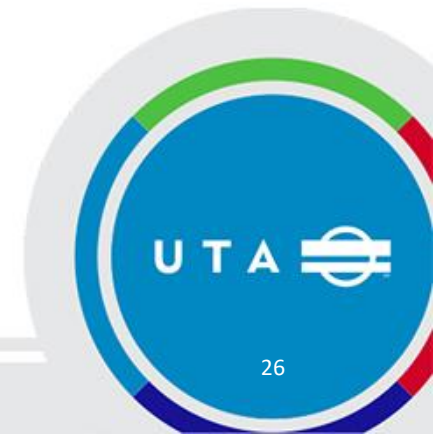
2019 Operating Budget Reallocations Non-Operating, Debt Service & Total

Description	Current Budget	Reallocation Amount	Amended Budget
Total Operating Expense	<u>\$298,799,594</u>	<u>(\$60,300)</u>	<u>\$298,739,294</u>
Non-operating	<u>5,687,737</u>	<u>60,300</u>	<u>5,748,037</u>
Principal and Interest	121,678,000	0	121,678,000
Early Debt Retirement Reserve	23,403,318	0	23,403,318
Contribution to Reserves	<u>1,921,000</u>	<u>0</u>	<u>1,921,000</u>
Total Debt Service	<u>147,002,318</u>	<u>0</u>	<u>147,002,318</u>
Total Operating Budget	<u>\$451,489,649</u>	<u>0</u>	<u>\$451,489,649</u>

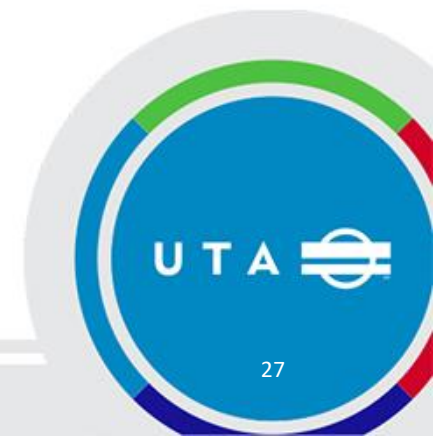
Recommended Action (by roll call)

Motion to approve R2019-09-02:

Resolution Approving a Fourth Amendment to the Authority's 2019
Budget



Service Choices Report



Where is UTA's bus service today?



100% Ridership
0% Coverage

75% Ridership
25% Coverage

50% / 50%
Ridership / Coverage

75% Coverage
25% Ridership

100% Coverage
0% Ridership

Ridership

Coverage

Is the current balance right for the communities UTA serves, or should it be adjusted?



Community Engagement Recap

RIDERSHIP/COVERAGE BALANCE

UTA Service Area	Current Service Ratio	Public Web Survey		Community Leader Workshops	
		Existing Resources	Additional Resources	Existing Resources	Additional Resources
NORTHERN REGION	40/60	50/50	50/50	50/50	60/40
CENTRAL REGION	60/40	60/40	60/40	70/30	70/30
			50/50*		
SOUTHERN REGION	60/40	60/40	50/50	70/30	70/30

- Input suggests move towards ridership
 - Input suggests move towards coverage
 - Input suggests maintain existing balance
- Labeled with median response (ridership % / coverage %)



Community Engagement Recap

COVERAGE PRIORITIES

UTA Service Area	Public Web Survey			Community Leader Workshops		
	Service for people with no transportation alternative	Service responding to growth or new development	Service to all taxpayers	Service for people with no transportation alternative	Service responding to growth or new development	Service to all taxpayers
NORTHERN REGION	1	2	3	1	3	2
CENTRAL REGION	1	2	3	1	2	3
SOUTHERN REGION	2	1	3	1	2	3
	1*	2*				

- Top Priority
- Second Priority
- Third Priority



Stakeholder Collaboration



Mar 2019

Media event
Stakeholder orientation
Choices Report
Engagement planning



Mar - Aug 2019

3,500 survey responses
4 community leader workshops
3 public open houses
14 days at community fairs
24+ roadshow presentations
Advisory Council & Board meetings



Nov 2019

Present draft network plan scenarios to Board and make revisions prior to release a single public draft Network Plan



Oct 2019

Week-long retreat to develop scenarios and draft network plan concepts



Sept 2019

We are here
Guidance on service priorities



Jan 2020

Community and stakeholder engagement around draft network plan and refine based on feedback



March 2020



2020 2025

Adopt a **Five-Year Mobility Plan** that:

- Defines a Core Route Network
- Clarifies UTA's service typologies
- Prioritizes 4th Quarter sales tax revenue
- Guides service changes through 2025

Development of Scenarios

Three scenarios for each region:

1. Find efficiencies for more productive and effective use of our existing resources, and
2. Present options for future bus service that:
 - Respond to the input received from the community
 - Provides increased frequency and span in UTA's core service areas, and that
 - Address the coverage needs of less dense areas of the region, especially the areas that have potential to become more ridership-focused in the future.



Today's Discussion

- Any specific elements or connections that we should consider
- Any geographic areas in which we should focus
- Any targets that you would like us to hit

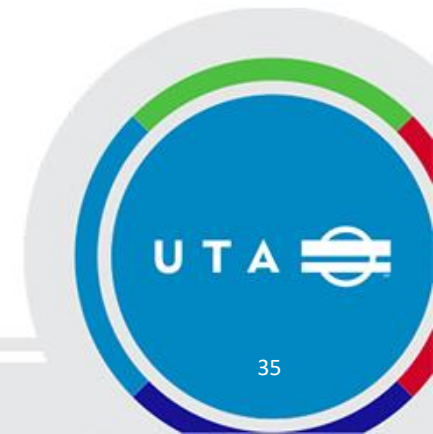


Contracts, Disbursements, and Grants



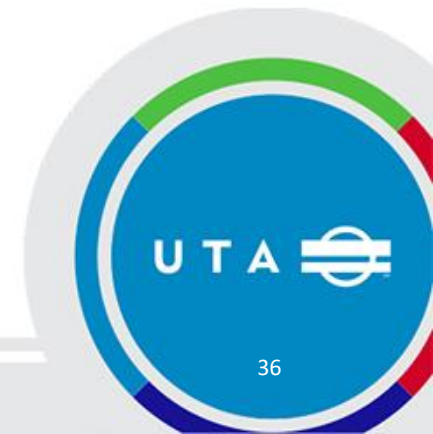
Contract: Bond Underwriters (Bank of America Securities)

- Description and purpose:
 - Bond underwriting services for the issuance of any new money bonds as well as refundings associated with outstanding bonds
 - Part of a pool of three firms from which UTA may select for upcoming bond issues
- Total contract:
 - \$796,135



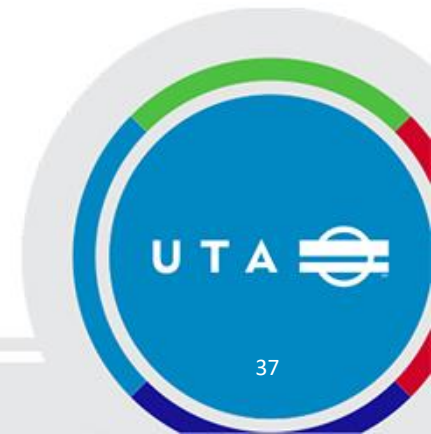
Contract: Bond Underwriters (Wells Fargo Securities)

- Description and purpose:
 - Bond underwriting services for the issuance of any new money bonds as well as refundings associated with outstanding bonds
 - Part of a pool of three firms from which UTA may select for upcoming bond issues
- Total contract:
 - \$793,748



Contract: Bond Underwriters (JP Morgan Securities)

- Description and purpose:
 - Bond underwriting services for the issuance of any new money bonds as well as refundings associated with outstanding bonds
 - Part of a pool of three firms from which UTA may select for upcoming bond issues
- Total contract:
 - \$955,368

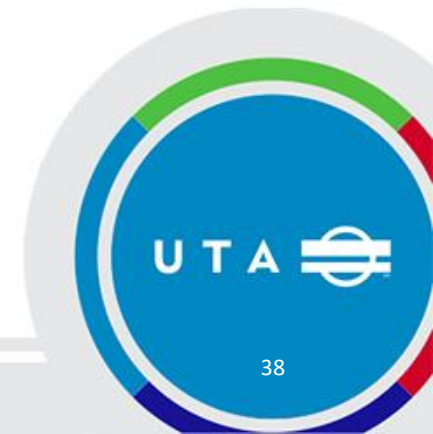


Recommended Action (by acclamation)

Motion to approve contracts:

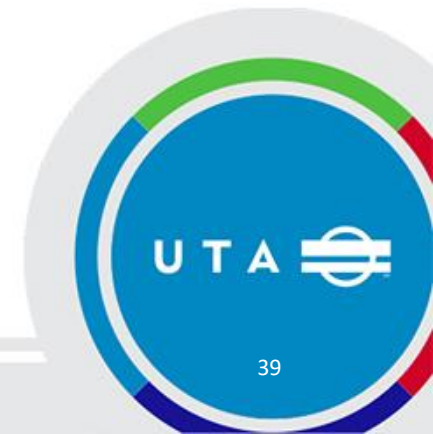
Bond Underwriters

(Bank of America Securities, JP Morgan Securities, and Wells Fargo Securities)



Contract: Comprehensive Specialized Transportation Plan Development (RLS Associates, Inc.)

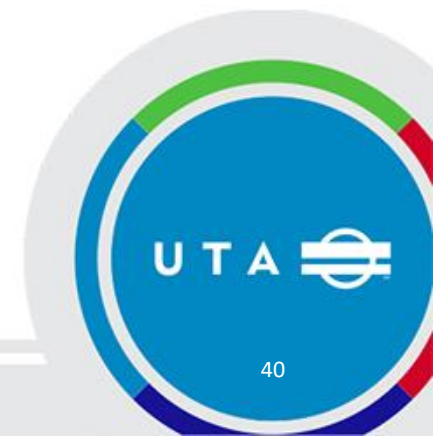
- Description and purpose:
 - Develop a comprehensive, specialized transportation plan to propose a solution for identified human service transportation gaps for seniors and persons with disabilities
- Total contract:
 - \$247,577.32



Recommended Action (by acclamation)

Motion to approve contract:

Comprehensive Specialized Transportation Plan Development
(RLS Associates, Inc.)



Contract: Vendor Managed Shop Supply (Grainger)

- Description and purpose:
 - Provision of shop supplies to UTA operations, maintenance, and administrative staff
 - Five-year contract
- Total contract:
 - \$7,856,890



Recommended Action (by acclamation)

Motion to approve contract:
Vendor Managed Shop Supply (Grainger)



Change Order: On-Call Maintenance Task Order #87 – UDOT Queue Cutter Traffic Signal Project (Stacy and Witbeck)

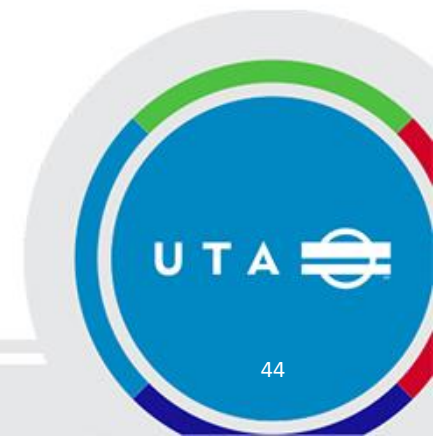
- Description and purpose:
 - Add advance preemption time at five locations to accommodate the installation of queue cutter traffic signals
 - Services are part of a three-year on-call maintenance contract
- Total change order:
 - \$281,797
- Total contract:
 - \$34,413,698



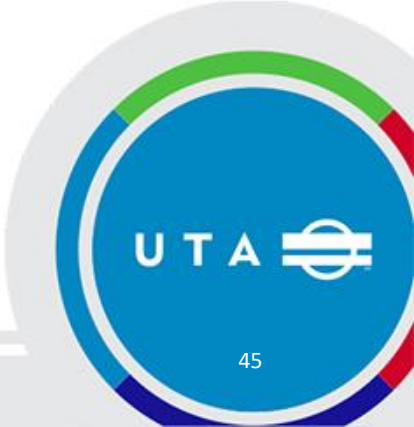
Recommended Action (by acclamation)

Motion to approve change order:

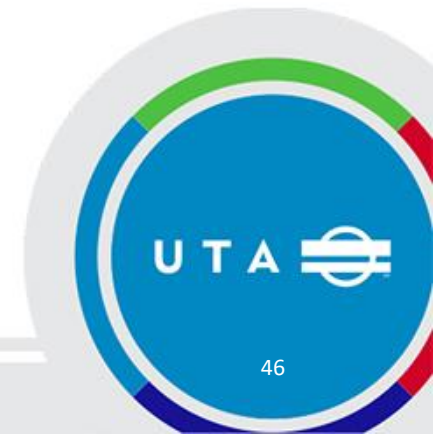
On-Call Maintenance Task Order #87 – UDOT Queue Cutter Traffic
Signal Project (Stacy and Witbeck)



Pre-Procurement: Electronic Fare Collection Reader Replacement



Discussion Items



Emergency Management Plans



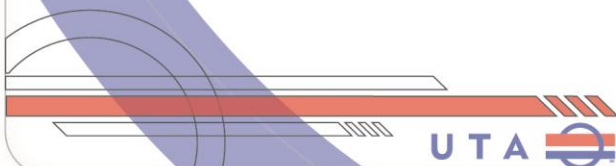
Emergency Management Program

- Vision

- To be recognized as an industry leader in emergency management with a prepared, resilient, trained, and ready to respond workforce therefore allowing for a quick restoration of critical infrastructure.

- Mission

- To accomplish our vision through all hazards comprehensive planning, coordination, communication, collaboration, training, exercising, and education to our employees and operational jurisdictions.



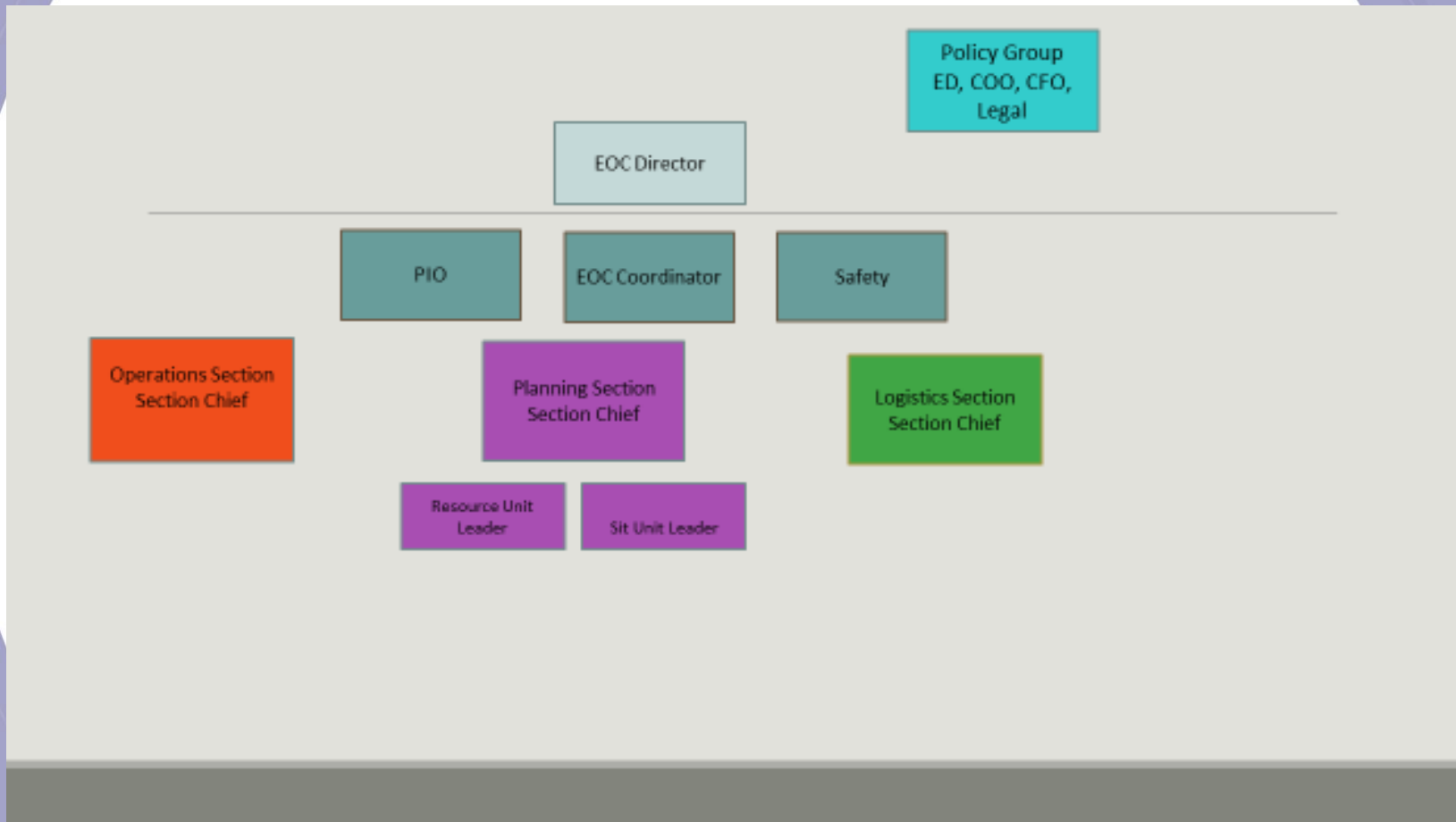
Plans in Place

- Comprehensive Emergency Management Program
 - Emergency Preparedness Plan (EPP)
 - Emergency Operations Plan (EOP)
 - Continuity of Operations (COOP) plan
 - Threat Hazard Identification and Risk Assessment
 - Family Assistance Center Plan (FAC)
 - Active Shooter Recovery Annex
 - Emergency Response Plans (EPR) facilities
- Training on the plans, practicing for **implementation**

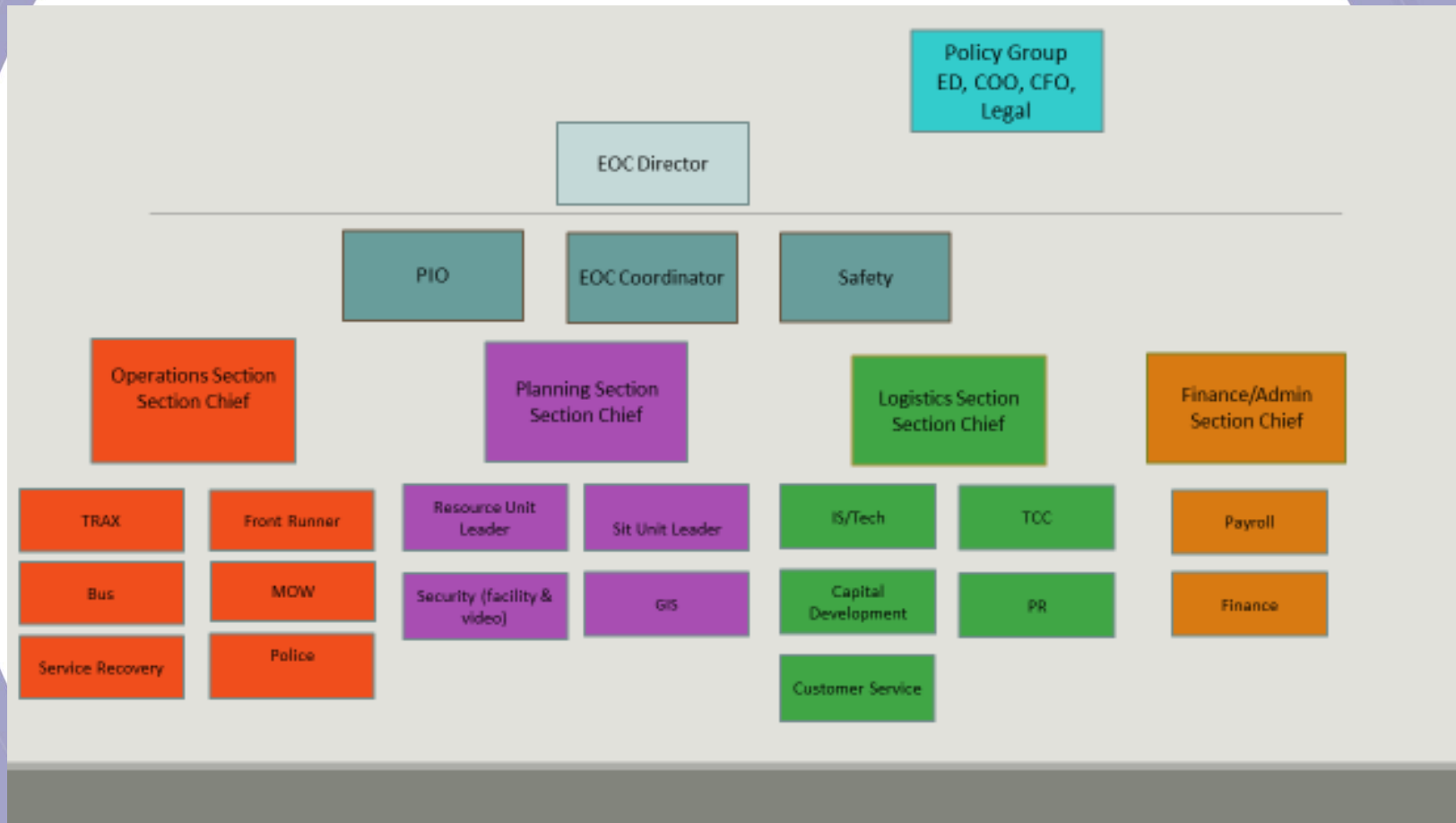
Emergency Operations Center Function

- Coordinate and Support of Incident
- Manage Public Information
- Provide and prioritize resources
- Identify gaps
- Manage resources
- Big picture

Emergency Operations Center



Emergency Operations Center



Policy Group Function

Responsibility

Monitor overall emergency and recovery situation; furnish general direction to the director of emergency establish UTA-wide priorities, policies, and procedures as needed; and provide regular information to the Board of Trustees.

	Declare a UTA emergency when warranted.
	Monitor activation of the EOC.
	Inform board members and establish regular reporting procedures for duration of the emergency with said members.
	Schedule regular situation briefing from the director of emergency operations.
	Maintain liaison with key external elected and administrative officials, such as the mayors, county commissioners, governor, Wasatch Front Regional Council, Mountainland Association of Governments, and others as needed.

Policy Group Function Continued...

Resolve major policy conflicts, create or modify UTA policies, priority, or procedural issues upon referral by the director of EOC or as otherwise identified

Facilitate in the coordination between the emergency operations and recovery management functions, especially as the emphasis shifts to recovery.

Provide financial and budget information to the EOC that could affect their respective operations.

Provide guidance to public information staff, and when needed act as principal UTA spokesperson for the media.

Maintain log actions taken, calls, and other communications.

Priority setting, emergency expenditures, executive level decisions-employee leave, reporting, pay, etc

Community Expectations

- State Evacuation Plan
 - Draft
- Safe Neighborhoods
 - Salt Lake County

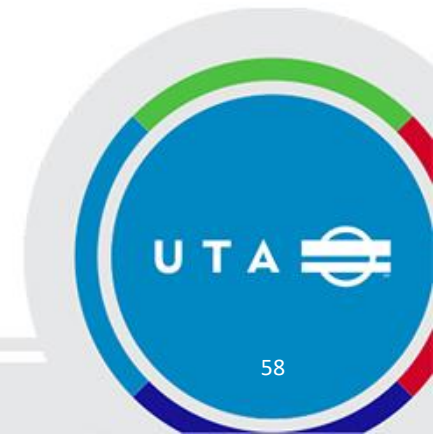
Essential Responsibilities

- Ensure the continuity of operations
- Activate specific legal authorities (disaster declarations, or other protective actions)
- Coordinate with other senior officials and whole community partners
 - Setting priorities in coordination with other senior officials

Questions

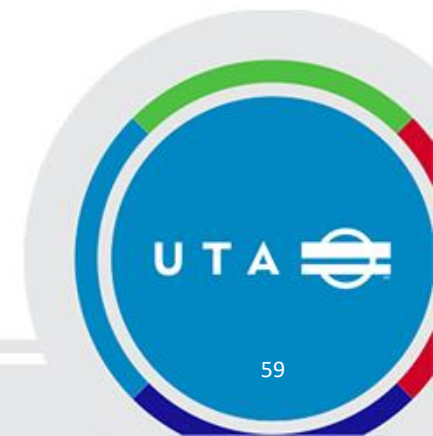
Other Business

- a. Next meeting: September 18, 2019 at 9:00 a.m.

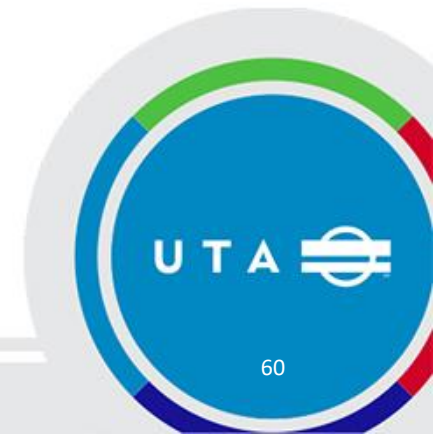


Closed Session

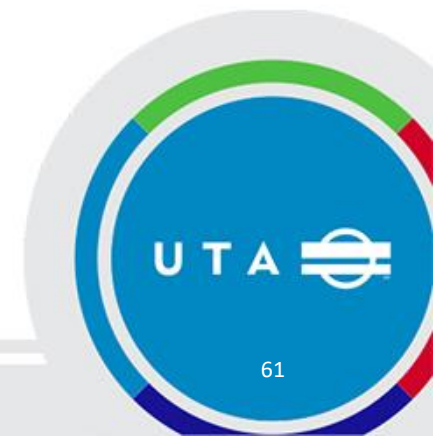
- a. Strategy session to discuss pending or reasonably imminent litigation
- b. Strategy session to discuss collective bargaining



Closed Session



Open Session



Adjourn

